CLARK COUNTY POLL WORKER APPLICATION

PLEASE PRINT CLEARLY

Date: MM/DD/YR	Date of Birth: MM/DD/YR	Social Security #: *(Legal name must match ssn)*

(Legal) First Name:	Middle Name:	(Legal) Last Name:

Mailing Address (include apartment/space #, if any):	City:	Zip Code:

Email Address:

Home Phone #:	Cell Phone #:

Are you a registered voter in Clark County?   YES ☐   NO ☐

*(If NO, you may register online at **www.registertovotenv.gov**, or Please call 702-455-VOTE (8683) to request a registration application be sent to you by postal mail)*

- Do you have experience with working on a laptop computer?   Yes ☐ No ☐
  What software applications have you used? _____
- Do you have experience with working with an iPad?   Yes ☐ No ☐
- Are you able to work long hours (up to 14 hours)   Yes ☐ No ☐
- Do you speak a language other than English? Spanish ☐   Filipino/Tagalog ☐   Mandarin ☐
  Other_____

I understand that I must:

- <u>Not be a candidate</u> or related to a candidate for nomination or election.
- <u>Not be a poll watcher / observer.</u>
- <u>Remain nonpartisan</u> while working the election.
- Be able to <u>endure the long hours</u> on Election Day (5:30am until approx. 8:00pm).
- <u>Always remain professional</u>, demonstrate good judgment, communicate well and respectfully.
- Be able to <u>follow instructions well</u>, following the Nevada State laws, policies and procedures of the Election Dept. and the Secretary of State.
- <u>Attend a training class</u> prior to each election and that I must pass a written and/or hands-on evaluation to work the election.
- Have reliable transportation to arrive to the poll site as scheduled.

Signature_____

Parent Signature (if applicant is 16 or 17 years of age.)_____

Please send application: Email: PollWorkers@ClarkCountyNV.gov / Mail: 965 Trade Dr. North Las Vegas, NV 89030 / Fax:702-455-2793 / call 702-455-2815

POSITION DESCRIPTION DETAILS

POLL PAD OPERATORS PPO *(Training Required)*
- Check-in voters using the Poll Pad. (Must have computer experience).
- Follow correct sequence outlined in the manual and on the Poll Pad Operator's Steps for Processing a Voter.

MONITORS *(Training Required)*
- Post indoor and outdoor signs prior to opening site. Also, put away at the end of the day.
- Assist Voters at the voting machines – this requires that Monitors stand and walk around for most of day.
- Observe voting machine LED lights throughout the day and alert the Team Leader or Assistant if there is a problem (light is flashing red or flashing different colors).
- Collect vote cards and pass out "I Voted" stickers. (This task is rotated between Monitors).

LINE MONITOR
- Manage the line, determining voter needs.
- Direct voters to appropriate area to begin the voting process.

MAIL BALLOT CLERK
- Voters will come to drop off their voted Mail Ballots.
- Ask voter if they are there to vote in person on the voting machine or to drop off voted mail ballot.
- Make sure that the voter has signed their envelope, and that the envelope is sealed.